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| **Braidside Integrated Primary School** | **Integrated Primary School** |
| **89 Fry’s Road****Ballymena****BT43 7EN****Telephone No: (028) 2564 7899****Email: info@braidsideintegratedps.ballymena.ni.sch.uk****Website: www.braidside.co.uk** | **Enrolment Number: 348****Admissions Number: 58****PRINCIPAL: Ms J McAuley****CHAIR OF BOARD OF GOVERNORS:**  **Mr Dale Burnett** |

**RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS**

At Braidside Integrated PS, a sub-committee of the Board of Governors will determine the admissions criteria and apply these in the event of the school being oversubscribed.

**ADMISSION PROCEDURE**

As an integrated school, children of differing religions, cultures, socio-economic backgrounds and abilities are educated together at Braidside Integrated Primary School.

The School Board of Governors strive to maintain a balance of 35% Protestant, 35% Roman Catholic and 30% other religions or those of no religious beliefs. The Board of Governors will monitor religious balance in each academic year. When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application form and/or initial registration form. Parents should therefore ensure that all information pertaining to their child and relevant to the school’s admissions criteria is stated on the application form or attached to it.

For parents/guardians applying for a place via the Education Authority’s online application you will be prompted to and must select your child’s religious affiliation when completing the online form.

**ADMISSIONS CRITERIA**

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.   The application procedure opens on 10 January 2025 at 12noon (GMT) and an application submitted by the closing date of 24 January 2025 at 12noon (GMT) will be treated as a punctual application.  An application received after 12noon (GMT) on 24 January 2025 and up to 4 pm on 29 January 2025 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances.  After 4 pm on 29 January 2025 no applications will be processed until after the close of procedure on 9 April 2025.

**COMPULSORY SCHOOL AGE**

Any child who reaches their 4th Birthday on or before 1st July 2025 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, ‘compulsory school age’ also includes those children who deferred commencing Primary 1 in September 2024 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

**Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.**

1. Sibling at Braidside Integrated Primary School.
2. Eldest or only child attending mainstream education. This criterion refers to children who are the eldest child of the family, only child and is also relates to twins (or other multiples) as joint eldest. In the circumstances where a child is more than 7 years younger than their next sibling, they may also be regarded as an eldest child.
3. Children for whom Braidside Integrated Primary School is their nearest integrated primary school, as measured by driving distance using Google Maps.
4. Date of birth, admitting the eldest children first, after criteria 1 – 3 have been applied. In the event that more than one child satisfies the criterion for the last available place for admission, the elder or eldest child only who satisfies such criterion will be selected for admission.  In the event of two or more children having the same birthday then the final place/s will be allocated by ballot.

**DUTY TO VERIFY**

Applicants should note that they will be required to provide documents verifying their child’s age (birth certificate), address with a bank statement, utility bill or driving licence and that they are the eldest child by providing a letter from a member of the clergy, public servant, health or education professional that is involved with the family.

**WAITING LIST POLICY**

Should a vacancy arise, the above criteria will be applied to select pupils from our waiting list. This waiting list will be in place until the end of the academic year. The school will contact you in writing if your child gains a place in the school by this method. Your child’s name will be automatically added to the list. Please contact the school if you wish for your child’s name to be removed from the list.

**ADMISSION TO P2 – P7**

Pupils will be admitted to P2-P7 provided their admission does not lead to the enrolment number being exceeded. The same admissions criteria will be applied as for admission to P1.

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| **Applications and Admissions to Primary 1** |
| **Year** | **Total Applications** | **Total Admissions** |
| **2022/2023** | 42 | 42 |
| **2023/2024** | 42 | 42 |
| **2024/2025** | 40 | 40 |